
Assignment of Proxy Hours for GED Connection Series

Introduction:

- **The *GED Connection* series adheres to the Teacher Certification model.** The DVD, workbook, and online activities/ modules have a pre-set number of proxy hours assigned to them.
- DL teachers cannot assign more proxy hours than listed; however, teachers do **not** have to assign any hours until the students' works adheres to their professional expectations: It falls under the supervision of the teacher to certify mastery of each lesson, activity and/or quiz.

GED Connection DVD Component

- **Students receive .50 proxy hours (30 minutes) for each DVD they watch.** Students self report whether or not they have watched the video.
- No official test is used to verify students' reports; however, teachers should request students complete a written or oral comprehension check of the DVD content before assigning proxy hours.

GED Connection Workbooks Component

- **4.0 proxy hours** are assigned for each workbook unit in which a student has completed 75% or more of the workbook unit activities.
- **2.0 proxy hours** are assigned if a student completes 50-74% of the workbook unit activities.
- **Zero proxy hours** are assigned if a student completes 49% or less of the workbook unit activities

PBS Literacy Link Online Program Component

PPS Literacy Link provides internet based, free online activities, learning modules, and practice tests that reinforce the skills presented in the *GED Connection* workbook and DVD series. The following guidelines apply when assigning proxy hours:

- ***Literacy Link Internet activities:***
 1. **2.0 proxy hours** are assigned to an internet activity if 75-100% of the activity is judged complete by the teacher.
 2. **1.0 proxy hour** is assigned to an activity if 50-74% of the activity is judged complete by the teacher.
- ***Literacy Link Learning Modules:***
 1. **4.0 proxy hours** are assigned to a module if 75-100% of the module is judged complete by the teacher.
 2. **2.0 proxy hours** are assigned to a module if 50-74% of the module is judged complete by the teacher.
- ***GED Connection Online Practice Tests:***
 1. **1.0 proxy hour** is awarded for **each** online practice test a student completes. Each content area of GED Connections has two online practice tests; therefore, a student can receive a **maximum of 10 proxy hours if all 10 practice tests are completed.**