

Connecting to Your Students: Best Practices for GEDPrep Connect and GED Manager

Brian Smith

2020

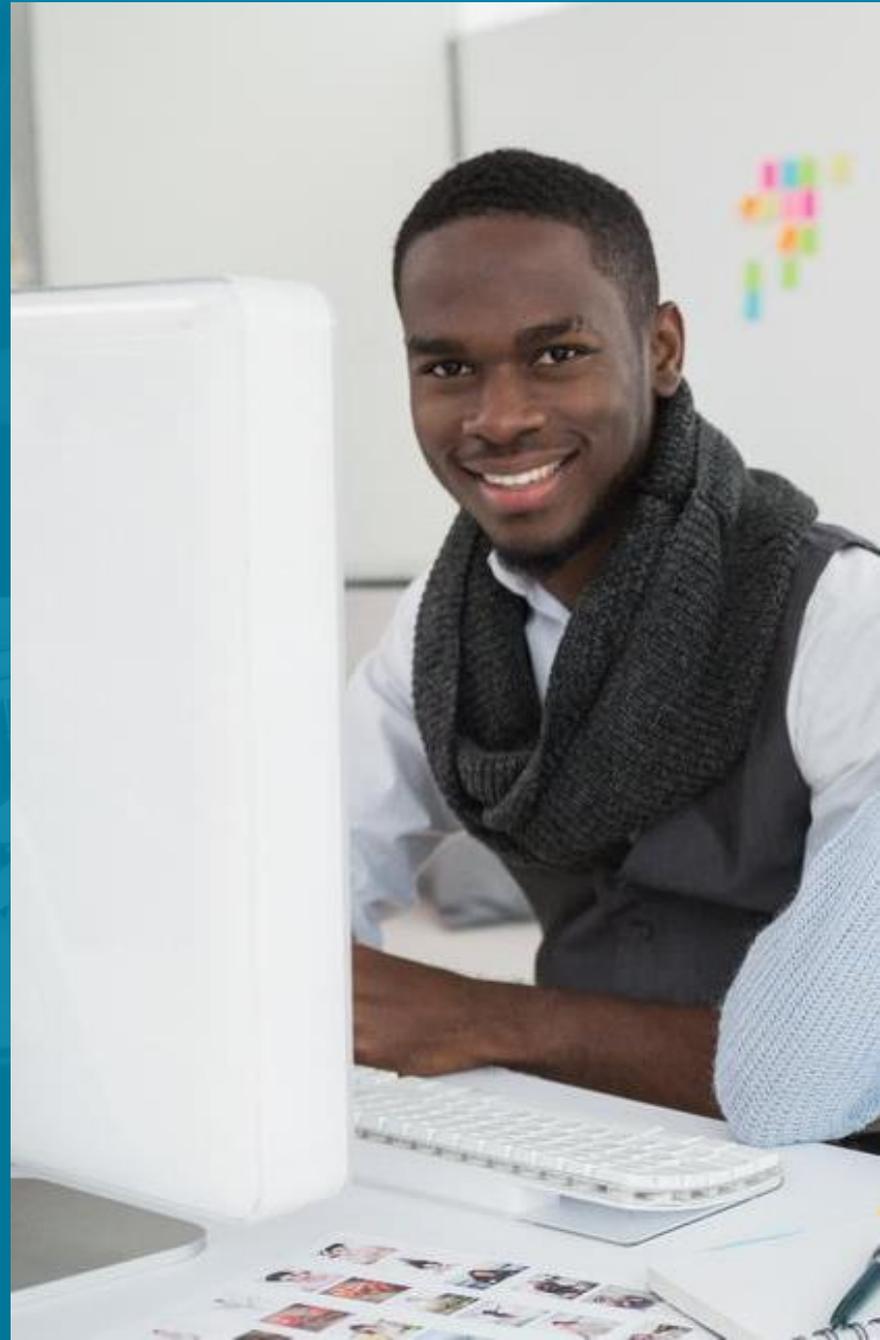


Agenda

- Background on GEDPrep™ Connect
- Best practices for using GEDPrep™ Connect
 - Student Opt-in
- Accessing and using GED Manager
 - Student Enrollment
 - Teams ID
 - Reporting
 - Vouchers
- Professional Development, Prep Connect & Beyond

GEDPrep Connect

*Background, accessing students and
connecting to new students*



Background

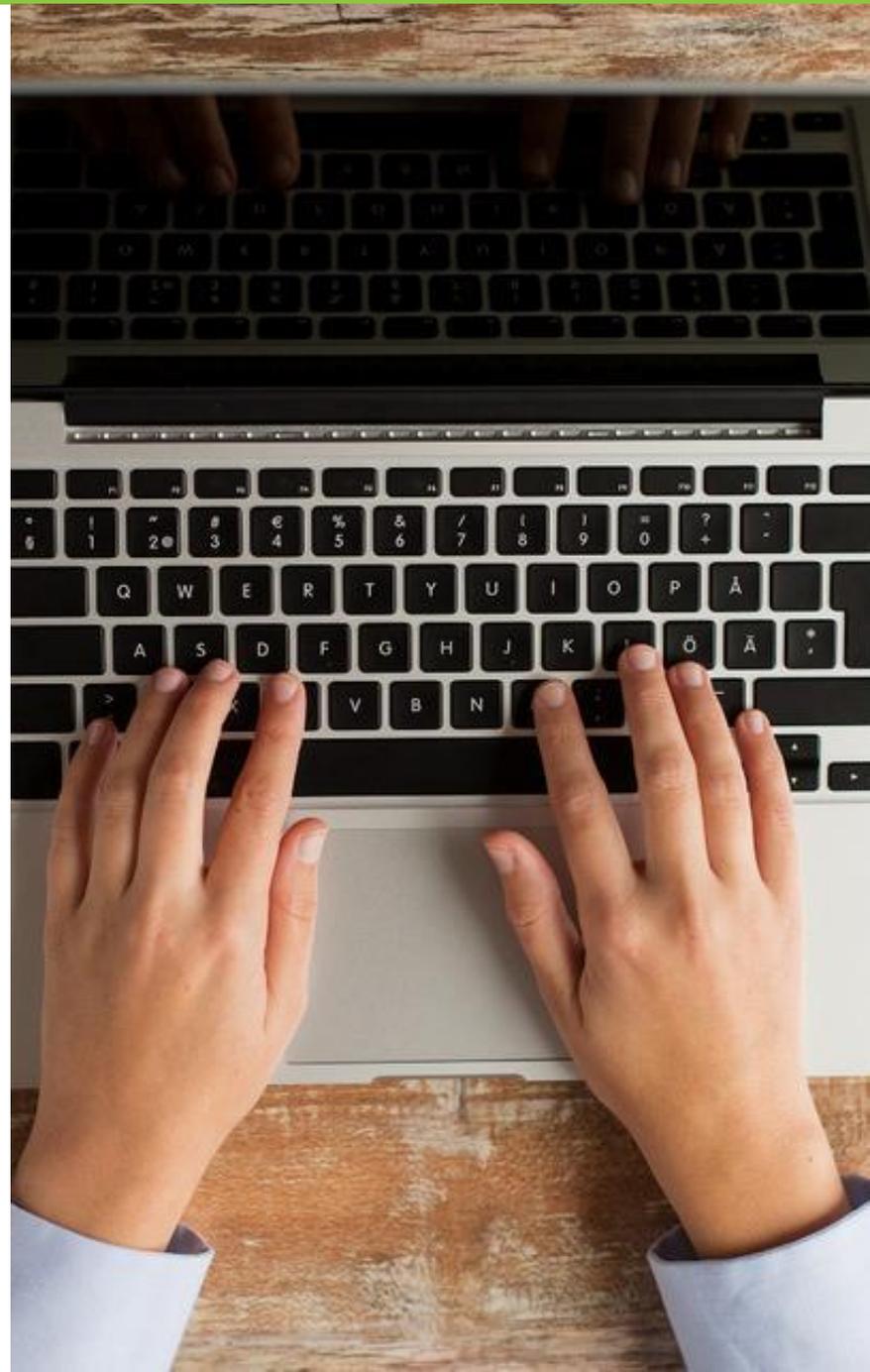
- Increase awareness of Adult Education programs with GED[®] candidates
- Connect more students with programs to drive completion and success rates
- Promote programs through GED.com
- Improve Adult Education programs' access and management of student information

What can GED Prep Connect Do For You?

- Recruit new students
- Review Progress in GED Ready Score Reports
- Monitor Student Success with GED exam Score Reporting
- Identify Graduates
- Monitor Voucher Redemption

A variety of ways that students can share scores with your program

- At the time of creating their account on GED.com
- From their profile page
- From their scores page
- From their score report



Candidate is prompted to enter Teams ID



Chat

Location Specific Questions

Please enter your TEAMS participant identification number (TEAMS/Participant ID). Your local adult education service provider can provide this to you. If you do not have a TEAMS participant ID, leave this field blank. You can update this field in the future by editing your profile.

Back

Continue

[FAQs](#) [Contact](#) [Order Status](#) [Español](#) [Accessibility](#) [Terms](#) [Privacy & Cookies](#)



At the time of GED.com Account Creation – student sees this question



Create Account : GED® classes

There may be local GED® classes to help you prepare for the test. Classes are not required.

A GED® class can provide:



Support throughout your GED® journey



Expert instruction on GED® test subjects



Practice for the GED® test



Help with career and college planning

"Saint Gabriel's Hall is the best thing that ever happened to me. I got the resources that I never had before and the best support system. With all that I made a future for myself."

— Felix, GED® graduate



Are you interested in attending GED® classes?

Yes

No

Back

Continue



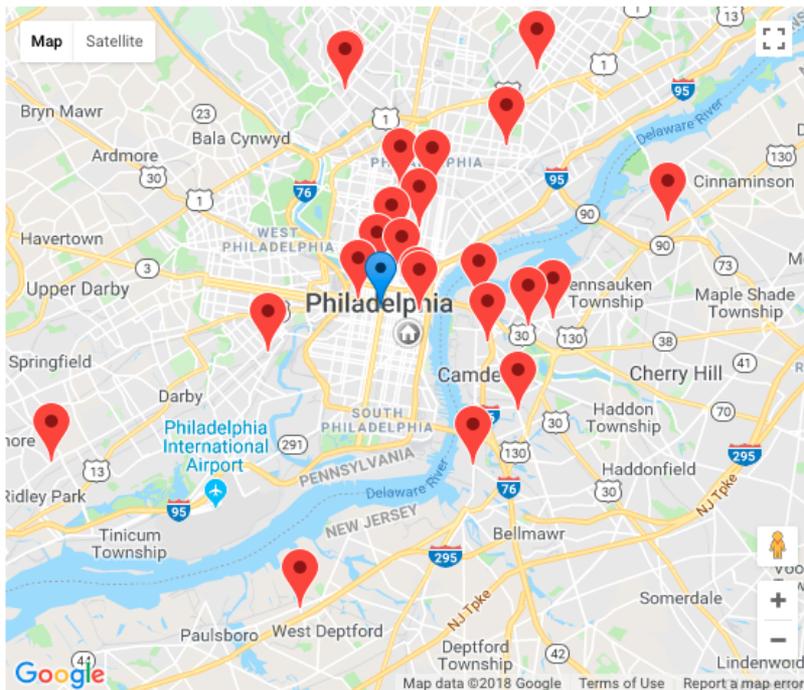
If yes, student is routed to GED Test Prep Center Selection page



Create Account : Local GED® Classes

Choose a GED® prep center you are interested in attending or currently attending. By choosing a center, you agree to share your scores and contact information with the center. Selecting a center is optional and not required to receive prep center services. You can remove or change your selection at any time in your account profile.

Not interested in GED® classes? [Continue without choosing a GED® prep center.](#)



Enter your zip/postal code or address

19147

Find

- Liberty Resources**
714 Market Street Philadelphia, PA 19106
Phone: 215-634-2000
★ 1.0 Miles [Show on Map](#) | [Directions](#)
- Center for Literacy, Inc.**
399 Market Street Philadelphia, PA 19106
Phone: 215-474-1827
★ 1.1 Miles [Show on Map](#) | [Directions](#)
- District 1199C Training & Upgrading Fund**
100 S. Broad Street Philadelphia, PA 19110
Phone: 215.563.4683
★ 1.2 Miles [Show on Map](#) | [Directions](#)
- Welcoming Center for New Pennsylvanians**

★ If I see this star above, what does it mean?



Once a program is selected, student has option to remove at any time



Create Account : Local GED® Classes

Choose a GED® prep center you are interested in attending or currently attending. By choosing a center, you agree to share your scores and contact information with the center. Selecting a center is optional and not required to receive prep center services. You can remove or change your selection at any time in your account profile.

Your selected GED® Test Prep Center is:

Center for Literacy, Inc.
399 Market Street Philadelphia, PA 19106
Phone: 215-474-1827 [Directions](#)

Remove selection

Enter your zip/postal code or address
19147 Find

Select	Liberty Resources 714 Market Street Philadelphia, PA 19106 Phone: 215-634-2000 1.0 Miles Show on Map Directions
Selected	Center for Literacy, Inc. 399 Market Street Philadelphia, PA 19106 Phone: 215-474-1827 1.1 Miles Show on Map Directions
Select	District 1199C Training & Upgrading Fund 100 S. Broad Street Philadelphia, PA 19110 Phone: 215.563.4683 1.2 Miles Show on Map Directions

★ If I see this star above, what does it mean?

Selecting a program is optional; student may select a program later

- Student will be reminded throughout their GED journey to connect with a program
 - GED.com home page
 - Account profile
 - Study page
 - Scores page
 - Score report

From Profile page: Edit Teams ID or Test Prep Center

Profile

Password

Change your password.

[CHANGE PASSWORD](#)

Personal Information

Name :

Date of Birth :

Testing Jurisdiction : [EDIT PERSONAL INFORMATION](#)

Address :
2210 FM 1516 N Unit 5
Converse TX 78109 USA
Social Security Number (SSN) :

Contact Preferences

Email : [EDIT CONTACT PREFERENCES](#)

Phone Number :

Alternate Phone Number :

Email me offers, news, and updates : No

Email me instructions, tips, and study recommendations : Yes

Text me news and discounts : No



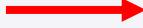
State-Requested Information

Your testing location has requested specific information from you.

[EDIT STATE INFORMATION](#)

Employment Information

Current Employer : [EDIT EMPLOYMENT INFORMATION](#)



GED Test Prep Center

You have not selected a Test Prep Center.

[EDIT PREP CENTER SELECTION](#)

Testing Accommodations

[REQUEST ACCOMMODATIONS](#)

Study Page Reminder: Find GED Classes

Study

No matter how you like to learn, let us help you study for the GED® test.



Find GED® Classes

Prepare with a teacher
in-person or online



Practice

Practice questions and
the GED Ready®
practice test



Get Study Materials

Prep products and
FREE study guides



Preview the Test

Preview a subject and
view computer
tutorials

Share My Scores now easier to find on Scores page...



[Home](#) [About the Test](#) [Study](#) [Test Tips](#) [Where to Test](#) [My Scores](#) [College & Careers](#)

[SCHEDULE TEST](#)

[Chat](#) [Profile](#)

Scores

[Share my scores/Find GED® Classes](#)

[Print](#)

Mathematical Reasoning	Reasoning Through Language Arts	Science	Social Studies
Highest Score: Not Taken ⓘ Test Date: Not Taken	Highest Score: Not Taken ⓘ Test Date: Not Taken	Highest Score: Not Taken ⓘ Test Date: Not Taken	Highest Score: Not Taken ⓘ Test Date: Not Taken
Prepare Schedule Test			

Useful Links: [View all my scores](#) [Learn about scores](#)



And on all of their Score Reports



[Home](#) [About the Test](#) [Study](#) [Test Tips](#) [Where to Test](#) [My Scores](#) [College & Careers](#)

[SCHEDULE TEST](#)



GED Ready[®] - Mathematical Reasoning

[Print](#)

My Score: 158

LIKELY TO PASS

Test Date: 05/27/2014

[Share my scores/Find GED[®] Classes](#)

158



[How I Can Score Higher](#)

[What My Score Means](#)

GED Manager View for Adult Educators

Looking up students

Managing enrollment

Running testing activity reports



Your Prep Connect Home Page:

The screenshot displays the Prep Connect Home Page interface. A red arrow on the left points to the 'Your student news' section, which includes a table of student statistics. A second red arrow on the right points to the 'Who to Contact' section, which provides contact information for various support categories.

What's New

GEDTS will stop supporting IE11 on August 1, 2020
We will continue to manage GED Manager updates for Internet Explorer 11 through August 1, 2020. We are no longer supporting IE 9 and IE 10. You are encouraged to consider upgrading to Edge or Google Chrome. This decision is based on Microsoft's end-of-support for versions earlier than Internet Explorer 11, in addition to precautions related to Pearson VUE and GED Testing Services system compatibility.

Statistics

Your student news
You have 117692 students interested in your prep center
131768 students are enrolled in your center

Expressed Interest	Enrolled
117692	131768

[Click here to search enrollment information](#)
[Click here to search testing activity](#)

Who to Contact

Type of Issue	Contact Info
Test taker support and GED Ready delivery	help@ged.com 1-877-EXAM-GED (877-392-6433)
Transcripts and Diplomas	help@ged.com 1-877-EXAM-GED (877-392-6433)
Accommodations	accommodations@ged.com

Helpful Links

- GEDPrep Connect
- Jurisdiction Testing Policies
- 'How to Guides' for Testers
- Add/Update Adult Ed Center Info
- Student Study Guides
- First Lock - Explore the New GED.com Website
- GED Ready ER Scoring Tool - English
- GED Ready ER Scoring Tool - Spanish
- Tips for successful password resets
- Explore the student experience by creating an account on our new 'demo' site.

Helpful Documents

- Manage Enrollments
- Manage Student/Student Search
- Student Test Activity Report
- Passers Report for Adult Education Programs
- Printing Score Reports in Bulk
- Purchasing GED Ready with Vouchers
- How to Apply for Accommodations

Adult educators' Home Page

New Students
interested in
your program



Statistics

Your student news

You have 41 [students](#) interested in your prep center
0 [students](#) are enrolled in your center

EXPRESSED INTEREST	ENROLLED
41	0

User Guides



Helpful Links

- [GEDPrep Connect](#)
- [Jurisdiction Testing Policies](#)
- ["How to Guides" for Testers](#)
- [Add/Update Adult Ed Center Info](#)
- [Student Study Guides](#)
- [First Look—Explore the New GED.com Website](#)

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- [Purchasing GED Ready with Vouchers](#)
- [How to Apply for Accommodations](#)

Manage Student Options

The screenshot displays a navigation bar with three main sections: 'Manage Student', 'Reporting', and 'Admin'. The 'Manage Student' section is expanded, showing a dropdown menu with the following items:

- Student Search
- Historical Search
- Manage Authorizations
- View Accommodations
- Manage GED® Prep Connect Enrollment
- IDB Search

Red arrows point to 'Student Search' and 'Manage GED® Prep Connect Enrollment'. On the right side of the interface, a partial message reads 'Welcome to GED'.

Tips for Managing Students in Prep Connect

- Confirm students created account at ged.com
- Provide coaching during orientation or 1:1 as student prepares for GED

Only those students who opted into your program will be available to you in GED Manager

Manage Student → Student Search

- You can look up one student at a time if you need to find specific information
- When you click on the student's name, you find out additional details about his/her activity, including test scores, demographic information, and TEAMS ID

GED Manager™ [Home](#) [Manage Student](#) [Reporting](#) [Admin](#) jonna.mcdonough@ged.com [TX-Admin](#) [Log Out](#)

Student Search

Please enter at least three characters or make a selection on a search field below to start your search.

Last Name	First Name	City	Phone Number	DOB	Email
<input type="text" value="mcdonough"/>	<input type="text" value="jonna"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
GED ID	Program	Credential Status			
<input type="text"/>	<input type="text"/>	<input type="text"/>			

Rows Per Page

Name	City	Phone Number	DOB	Email	Jurisdiction	GED ID
McDonough, Jonna	Converse	<input type="text"/>			TX	<input type="text"/>

Top of Student Profile: Demographics/Contact Information

GED Manager™ [Home](#) [Manage Student](#) [Reporting](#) [Admin](#) jonna.mcdonough@ged.com [TX-Admin](#) [Log Out](#)

View Student: McDonough, Jonna

[Back to Student Search](#)

Student Detail

First Name :	<input type="text"/>	Phone Number :	<input type="text"/>
Middle Name :		Alternate Phone Number :	
Last Name :		Age :	
Email :		Date of Birth :	<input type="text"/>
Mailing Address :		Testing Jurisdiction :	
		In Options Program :	No
County :	Bexar	GED Test Prep Center(s) :	
VUE ID :	274102433	Last Updated :	08/24/2020 02:48:31 PM
Kibo Customer ID :	719396	Last Login :	10/22/2020 07:55:16 AM
GED ID :	20200205-1357-5302	Browser Language :	English
Link to historical record :		Language at home :	English
Fictitious Student :	No		

[Edit](#) [Move to Program](#)

Results

Credentialed : No

Scroll Down to View Scores:

Click on Test Title or Score for Score Report

Results

Credentialed : No
Credential Date :
Highest Total Score : 0

Test Date	Test Center	Subject	Form	Score	Status	Language	Notes
04/07/2020	-	GED Ready [®] Math	MA_RE	159 	Likely to Pass	ENU	
04/07/2020	-	GED Ready [®] Science	SC_RC	172 	Likely to Pass	ENU	
04/07/2020	-	GED Ready [®] Social Studies	SS_RE	178 	Likely to Pass	ENU	
04/03/2020	-	GED Ready [®] Reasoning	LA_RC	157 	Likely to Pass	ENU	

Jurisdiction Questions

Scroll Past Scores for Jurisdiction Questions: Click on “+” symbol to expand and confirm TEAMS ID has been entered

Type	Question	Answer	Updated
ACCOUNT_SETUP	Please enter your TEAMS participant identification number (TEAMS/Participant ID). Your local adult education service provider can provide this to you. If you do not have a TEAMS participant ID, leave this field blank. You can update this field in the future by editing your profile.		04/03/2020 09:13:36
PRE_SCHEDULING_FLOW	Do you want your GED [®] scores to be available to colleges, universities, armed forces, employers and GED [®] preparatory centers on request?	false	04/28/2020 10:43:38
PRE_SCHEDULING_FLOW	I acknowledge that once I complete and pass all high school equivalency exams, the Texas Education Agency has my permission to e-mail the certificate in PDF form to the e-mail address provided in this registration.	true	04/28/2020 10:43:38

Managing GED Prep Connect Enrollment

The screenshot displays a navigation menu with three main categories: 'Manage Student', 'Reporting', and 'Admin'. Under 'Manage Student', the following options are listed: 'Student Search', 'Historical Search', 'Manage Authorizations', 'View Accommodations', 'Manage GED® Prep Connect Enrollment', and 'IDB Search'. A red arrow points to 'Student Search' and another red arrow points to 'Manage GED® Prep Connect Enrollment'. To the right of the menu, a partial view of a page with the text 'Welcome to GED' is visible. At the bottom left of the screenshot, the text '3 1' and '1/2018 02:10:00 AM' is present.

Manage Student → Manage GEDPrep Connect Enrollment

GED Manager™ Home Manage Student Reporting Admin brian.smith3@pearson.com Log Out

Student Search

Please enter at least three characters or make a selection on a search field below to start your search.

GED® Prep Connect Enrollment Status Date Range: Jurisdiction Program GED® Test Prep Center

Last Name First Name City Phone Number DOB Email GED ID Credential Status

Smith Brian philadelphia

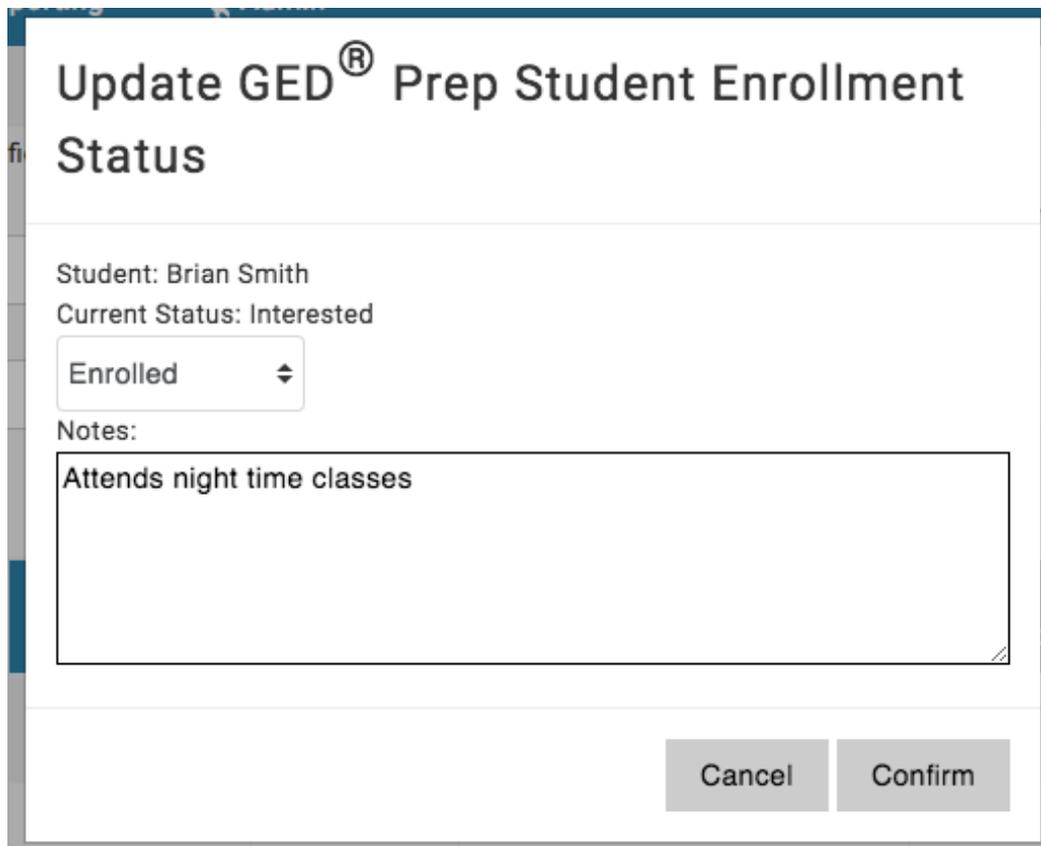
Export (1000 rows max) Rows Per Page 10 25 50

Name	Email	Zip	County	Phone Number	GED® Test Prep Center	GEDWorks	Shared Scores	Enrollment Status	Date	Action
Smith, Brian		19147	Philadelphia		Center for Literacy, Inc.	No		Interested	6/28/18	Edit
Smith, Brian		19147	Philadelphia		Liberty Resources	No		Interested	6/29/18	Edit

- Adult Educators can sort by one student or groups of students and export the results – sorting by date, enrollment status or credential status
- Educators can edit the status of a student from ‘Interested’ to ‘Contacted,’ ‘Dismissed,’ or ‘Enrolled’ and write notes about the students



Important to know who is an enrolled student vs. an interested student



The screenshot shows a web form titled "Update GED[®] Prep Student Enrollment Status". The form contains the following fields and controls:

- Student: Brian Smith
- Current Status: Interested
- A dropdown menu currently set to "Enrolled".
- A "Notes:" section with a text area containing the text "Attends night time classes".
- At the bottom right, there are two buttons: "Cancel" and "Confirm".

Educators will also see students' information who are interested in a program but not currently enrolled

It is up to the adult education program to reach out to those students to get them to enroll

It makes running reports of your current students much easier

Contacted Students – Hover over icon to view previous comments

NAME	EMAIL	ZIP	COUNTY	PHONE NUMBER	GED® TEST PREP CENTER	GEDWORKS	ENROLLMENT STATUS	DATE	ACTION
Educator, Wanta	wantabe@prep.com	55372		623-514-5555	Shakopee ABE	No	Contacted 	10/10/16	Edit
NoABE, GEDworks	gedworks@abe.com	55372		632-565-2222	Shakopee ABE	Yes	Contacted 	10/10/16	Edit
Matheson, Minnie	mn@adulthood.com	55344		612-356-2444	Shakopee ABE	No	Contacted 	10/11/16	Edit
Tester, 500911 10/11/16	PrepConnectReportTes20161011e1f-b247-f43e173a4aff@ged.com	90210		303-001-4717	Beverly Hills Adult School	No	Contacted 	10/11/16	Edit
Tester, 472712 10/11/16	PrepConnectReportTes20161011bc3-bc13-9c160247d427@ged.com	90210		304-480-9506	Beverly Hills Adult School	No	Contacted 	10/11/16	Edit
Validation, FName	AddressValidationPop2016101052f-89fb-ca1595c3e43d@gmail.com	55437	Hennepin	321-432-5434	Shakopee ABE	No	Contacted 	10/11/16	Edit
Tester, 052307 10/11/16	PrepConnectReportTes20161011171-8058-1e49ce21c39e@ged.com	90210		303-377-9718	Shakopee ABE	Yes	Contacted 	10/11/16	Edit

Tips for outreach to interested students

- Make sure you update the status of the students in your program
- Successful programs have staff assigned to monitor GEDPrep Connect enrollment in order to reach out to Interested students
- Do not be afraid to call or email students – they shared their contact information for a reason!
- Consider using Remind.com to streamline outreach

Example of text message outreach via Remind.com

MARCH 2, 2017

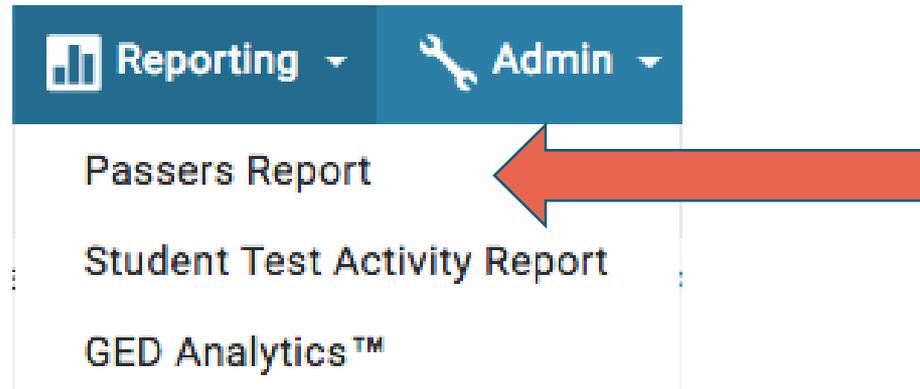
Clayton (

ll joined NEISD GED® WAITING LIST.

Hello. MyGED.com provided your name and contact information. I am eager to help you get started with earning your High School Equivalency. Open Enrollment class is available at 2614 Walzem Road. Please reply here if you have any questions. You should also visit our website: neisd.net/community

Delivered 

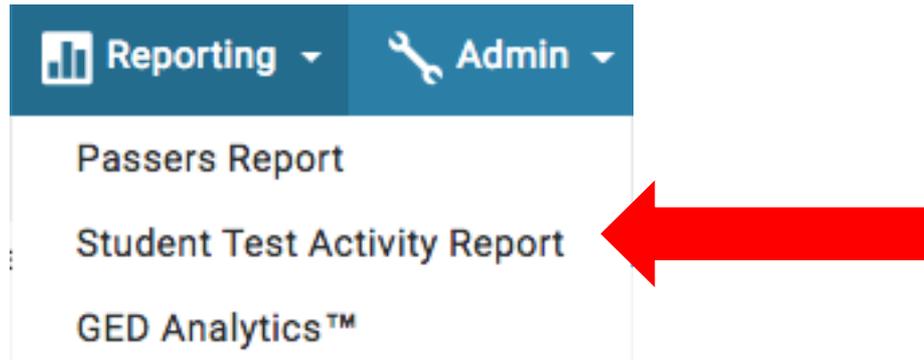
Reporting



Passers Report

This will allow an educator to run only the passers over a certain time period

Reporting Drop Down Menu to find the Student Test Activity Report



Student Test Activity Report

- This allows educators to run reports based on testing activity i.e. GED Ready Reds, GED Ready Greens, GED Passed, GED Below Passing, etc.
- You can also sort by test subject

Choose “Student Test Activity Report” from “Reporting” Drop Down Menu

The screenshot shows the GED Manager interface. The top navigation bar includes 'GED Manager', 'Home', 'Manage Student', 'Reporting', and 'Admin'. The 'Reporting' menu is highlighted with a red box, and a green arrow points down to the 'Student Test Activity Report' page. The form contains several search filters: 'Testing Activity' (highlighted with a red box), 'Date Range' (10/22/2019), 'Exam Subject' (highlighted with a red box), 'Test Language', 'OnVue', 'Program', and 'GED Test Prep Center'. Below the filters are fields for 'Voucher', 'Last Name', 'First Name', 'City', 'Phone Number', 'DOB', 'Email', 'GED ID', and 'Credential Status'. At the bottom, there are buttons for 'Print Score Reports (1000 rows max)' and 'Export (1000 rows max)', and a 'Rows Per Page' selector set to 10.

Student Test Activity Report

- Run Reports based on **Test Activity** (ie. GED Passed, GED Ready Green)
- Sort by **Exam** Subject
- Test **Voucher** Lookup
- **OnVue** (OP) Testing Filter

Voucher Lookup:

Enter Voucher number in Filter

Voucher Numbers will also appear during any other filtered search

GED Manager™ Home Manage Student Reporting Admin jonna.mcdonough@ged.com TX-Admin Log Out

Student Test Activity Report

Please enter at least three characters or make a selection on a search field below to start your search.

Testing Activity Date Range: 10/22/2019 to Exam Subject Test Language OnVue Program GED® Test Prep Center

Voucher

Last Name First Name City Phone Number DOB Email GED ID Credential Status

Print Score Reports (1000 rows max) Export (1000 rows max) Rows Per Page 10 25 50

Name	Email	Testing Activity	Date	Test	Subject	Language	Score	Credentialed	Vouchers
------	-------	------------------	------	------	---------	----------	-------	--------------	----------



Student Test Activity Report

You can easily ...

- Sort by any category
- Print Score Reports
- Export the data into Excel

Print Score Reports (1000 rows max)		Export (1000 rows max)		Rows Per Page						
				10	25	50				
Name	Email	Testing Activity	Date	Test	Subject	Score	Credentialed	GED® Test Prep Center	GEDWorks	
Smith, Brian	brian.smith@gedtestingservice.com	GED Ready Green	12/10/2013	GED Ready®	Social Studies	181	No	Liberty Resources	No	
Smith, Brian	brian.smith@gedtestingservice.com	GED Below Passing	01/02/2014	GED	Math	144	No	Liberty Resources	No	
Smith, Brian	brian.smith@gedtestingservice.com	GED Passed	01/02/2014	GED	Social Studies	151	No	Liberty Resources	No	
Smith, Brian	brian.smith@gedtestingservice.com	GED Ready Green	05/19/2014	GED Ready®	Science	175	No	Liberty Resources	No	
Smith, Brian	brian.smith@gedtestingservice.com	GED Ready Green	05/27/2014	GED Ready®	Math	158	No	Liberty Resources	No	

How do I Get Access to GED Prep Connect?

- All programs in Texas must have a signed Data Agreement with GEDTS in order to use Prep Connect
- All subrecipients must have a separate, signed agreement
- Consortium Grantees with signed Data Agreement have access to their programs and all subrecipients to assist in voucher management as needed

Not Sure if You Have a Signed Agreement? Have Other Questions?

Jonna McDonough Forsyth, State Relationship Manager

Jonna.mcdonough@ged.com

(512) 202-1316

- **Prep Connect Assistance**
- **Professional Development:**
 - *Content Based Instructional Strategies*
 - *GED Resources & Tools*

GED Professional Development

Tuesdays for Teachers Webinar Series

Tuesdays for Teachers is a free professional development webinar series designed for educators. This bi-monthly webinar series will take a deeper dive into classroom strategies and techniques for the GED test.

Registration for each webinar opens approximately two weeks before the webinar date. To be notified when registration opens, please sign up for the In Session educator newsletter by clicking the link at the bottom of this page.

Be sure you have the [minimum system requirements](#) for **GoToWebinar** so you can participate in the webinar.

https://ged.com/educators_admins/teaching/professional_development/webinars/

Current Student Offers:

GED Ready 50% off through October 31st

GED Live 25% off through October 31st

Questions?

Thank you!

Jonna McDonough

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(512)202-1316