Agenda

AEL Bi-Weekly Conference Call

June 16th, 2022

[Click here for Attendee link](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MDA5NzcxYWQtMjQyNS00NTI3LTljNmYtYjU0Y2Q2YWZjODVi%40thread.v2/0?context=%7b%22Tid%22%3a%22fe7d3f4f-241b-4af1-84aa-32c57fe9db03%22%2c%22Oid%22%3a%22b32b847f-13d2-4ffa-a7e2-641fb3d00a3d%22%2c%22IsBroadcastMeeting%22%3atrue%7d&btype=a&role=a)

**FINAL**

10:30 AM CST (9:30 AM MST)

**(Please put your Name/Grantee in the Q&A for roll call)**

# Agenda details:

## Upcoming Events

1. Literacy Texas “**Adult Literacy in a Changing World - Effective Programs for Today**” 6/25– Virtual Event. Registration: <https://www.literacytexas.org/>
2. **AEL Advisory Committee- THECB Guest Speaker, Dr. Suzanne Morales-Vale** 6/22/22 1:30pm to 3:00pm [ insert link]
3. **TWC AEL Business Meeting** – Mahalia Baldini, 7/14. Register in the PD Portal.
4. Literacy Texas “**Literacy for All**” Annual Conference, 8/1–2
	* Hilton Conference Center in College Station. Registration: <https://www.literacytexas.org/>
5. **Save the Date: AEL Fall Institute**, 9/19–22, 19th is pre-conference
	* Sheraton Capitol in Austin. Registration opens soon!
	* 9/19: Pre-Conference Sessions:
		+ PD Specialists Convening (8:30-12:00)
		+ QA/PA Session (1:00-4:00)
		+ Career Pathways Professional Development Center Convening (8:30-4:00)
		+ Leadership Academy Cohort #4 (8:30-4:00)
		+ LEA Cohort #3 celebration for graduates during morning of Sept. 20th, please plan to attend!
6. **Save the Date:** T**WC Annual Workforce Conference**, 11/30–12/2
	* Co-hosted with The Texas Chapter of The International Association of Workforce Professionals.
	* Hilton Anatole Dallas, in Dallas, Texas. <https://twc.texas.gov/events>
7. **Applications will be coming soon for LEA cohort #4**! Think about who you would like to nominate; our Texas LEA is a whole new academy, so even if you have attended previously, you may want to enlist again. Grow your team’s leadership skills and send your Directors, Managers and Instructional leadership! Cohort #4 will kick-off at the Fall Institute Pre-Con on 9/19!

## Business Items

1. **Distance Ed Call Center is here**! See attached .pdf flyers for distribution, you can find video and flyers here: <https://wakelet.com/wake/5hCKpXG-FP7l1a-ZcdgnP> This is for *instructors and students,* a valuable distance, remote and tech resource; we know you need it, spread the word!

 1-833-498-2255: <https://www.txdistanceedhelp.com/>

*When referring students, please give them their TEAMS number for expedited assistance!*

b*.* **Y5 Amendment Process** – Be on the lookout 6/20-6/27, these will be a tight turnaround.

Step 1: DocuSign will go to AEL Director , please *review* and *send to next phase*

Step 2/Phase 2: Signature Authority must sign/complete

Step 3/Final Phase: TWC Signature

c. **Program Reviews/PY 22-23 Planning**

* Working on target negotiation tool for PY 22-23
* Carryforward targets will come after final expenditures/obligations have been reported for June – Expect tool sometime end of July
* TA Requests/Site Visits—We are back on the road and will be planning site visits for PY 22-23

d. **TEAMS Changes – tentatively August/Sept release**

* User Access Controls – provides additional permissions and responsibilities for those with Director/Supervisor level access
	+ Phase 1 –pilot with a few providers who will
		- Manage their own TEAMS access/terminations, add/delete/modify roles and permissions
		- Develop and implement procedures for ensuring security requirements are met prior to granting access
* Audit Trail – behind the scenes compliance to track when changes are made to data and by whom
* NEW TEAMS Guide, August 2022 – trainings to follow in September and October

e. **IET in Corrections Pilot –**

* Windham School District (WSD) will provide IETs to incarcerated individuals within 2 years of release while they are incarcerated
* better align/streamline transitional re-entry activities for individuals who are post release to get them connected to local services (including AEL) 🡨 Intensive Service performance opportunity
* Work with internal structures TDCJ (probation/parole) to ensure individuals are aware of AEL providers and other community supports available

f. **HSE Vouchers** – REMINDER: Current vouchers expire August 31, 2022.

g. **Texas Broadband Office** **Survey**– Survey on Broadband/Digital Equity –share with your students!

<https://comptroller.texas.gov/programs/broadband/>

Actual survey: <https://www.surveymonkey.com/r/Texas-BDO-2022>

## Policy

* PY 22-23 Testing Guide: Comments received during 5-day review
	+ TABE tests auto-locator
	+ Comment on MSG documentation (will address in Performance Guide)

## Professional Development

* June 15, 2022 – 12:30 pm CDT - Workforce Wednesday: Building Employer Partnerships for Employment Outcomes
* June 16, 2022 – noon CDT - DEPDC Tech Playground – Kialo
* June 20, 2022 – noon CDT - Manager Monday: Adjust Your Thinking
* June 21 - 23, 2022 – 10:00 am CDT - Texas Style CASAS Modules 1-4 Training of Trainers (TOT)
* June 25, 2022 – 9:00 am CDT - Adult Literacy in a Changing World: Effective Programs for Today – Tarrant Literacy Coalition and Literacy Texas

## NOTICES and Reminders

## Upcoming Bi-weekly Call Schedule Dates (Unless noted on the agenda. All calls 10:30 AM CST (9:30 AM MST)

~~June 30~~~~th~~~~, 2022~~ – CANCELLED

~~July 14~~~~th~~~~, 2022~~ -- AEL Business Meeting 9am-12pm

July 28th, 2022

August, 11, 2022