Agenda

AEL Bi-Weekly Conference Call

Texas Workforce Commission

December 3, 2020

**FINAL**

10:30 AM CST (9:30 AM MST)

[**Live Event Attendee Link**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZWIwOWUyZmYtNjMyNC00ZmU5LTg4MGUtN2VkN2IzMTFhYTRm%40thread.v2/0?context=%7b%22Tid%22%3a%22fe7d3f4f-241b-4af1-84aa-32c57fe9db03%22%2c%22Oid%22%3a%223e30b767-dfe2-4a56-96ed-5a15915ce52a%22%2c%22IsBroadcastMeeting%22%3atrue%7d)

**(Please put your Name/Grantee in the Q&A for roll call)**

# Agenda details:

## Conferences/Events

### December 16, 2020: Webinar on *Using ProctorU to Remotely Proctor TABE Exams* at 11:00am CST. The event is hosted by DRC/TCALL/TWC and will discuss a new option for remotely proctoring TABE tests. Registration is available in the PD Portal.

### February 11 – 13, 2021: Virtual TALAE

#### **February 10, 2021: Pre-Conference TWC Business Meeting** and C**onvening of Quality Assurance and Performance Accountability Staff**. More details coming soon!

## Business

### TEAMS 5.4.1 -- Deploys 12/15/2020

### Adds a Grant Recipient column to Educational Outcomes

### Updates profile to include a few new PIRL elements—see attachment

### Webinar on 12/7/20 - 11 am CST– Registration in the PD Portal

### TANF Funding/ SSN Collection—Stay Diligent

### Quarterly Finance Calls

#### Friday, January 15th at 1 pm CST

#### Friday, April 16th at 1 pm CST

### Target Tool – Update and Next Steps

### State Leadership Activities

### TCALL Qualtrics Survey—Administrators and Instructors <https://tamucehd.qualtrics.com/jfe/form/SV_eDNSsa5Ya5V3DoN>

### Deadline to submit is Tuesday, December 15th

## Professional Development

* December 4, 2020 – 11:30 am CST – Tech and Tell: Quizizz, (Part 1)
* December 4, 2020 – 1:00 pm CST – Math Assistance Call Center (MACC) Demonstration (Repeat)
* December 7, 2020 – 11:00 am CST – TEAMS Release 5.4.1 webinar
* December 8, 2020 – noon CST – Teacher Tuesday: How Better Self-care Leads to Better Others-care – special 1 ½ hour session
* December 11, 2020 – 11:30 CST - Tech and Tell: Quizizz, (Part 2)
* December 14, 2020 – noon CST – Manager Monday: Focus Groups for Institutionalizing Operations: How to Gain Support
* December 16, 2020 - 12:30 CST – Workforce Wednesday: Teaching Students to Navigate the New WorkInTexas

\*Announcement: Make sure you run Zoom updates on your desktop app and phone. A big update came out on Nov. 16\*

## NOTICES and Reminders

* **AEL Advisory Committee Meeting – Wednesday, December 9, 2020, 1-3 PM CST** [http://twc.granicus.com/player/camera/2?](http://twc.granicus.com/player/camera/2)
* **24th Annual Texas Workforce Conference Employer Awards Dec 9, 2020, 10 AM** CST Granicus live stream link: [http://twc.granicus.com/player/camera/2?](http://twc.granicus.com/player/camera/2)
* WII and Core Pandemic deliverables surveys are due **Dec. 24th**, please be sure you have these submitted prior to leaving for holiday break! Survey’s will be open and available on **Dec. 11th.**
	+ **Pandemic Related Deliverables using Core Grant:** [**https://www.surveymonkey.com/r/AELPandemicDeliverables**](https://www.surveymonkey.com/r/AELPandemicDeliverables)
	+ **WII Grant Deliverables:** [**https://www.surveymonkey.com/r/WIIDeliverables**](https://www.surveymonkey.com/r/WIIDeliverables)
* TEAMS Quarterly Data Sign-Off due **January 15, 2021**
* Deliverables **6.7** and **6.12**, Year 3 Quarter 2 Quarterly Progress Reports are due **January 31, 2021.**
* Grant Email Subject and Deliverables Naming Convention Requirements: When submitting any grant deliverables to the AELContracts@twc.state.tx.us email address, the TWC grant number is required in the subject of the email and in the file name of the deliverable.

## Upcoming Bi-weekly Call Schedule Dates (Unless noted on the agenda. All calls 10:30 AM CST (9:30 AM MST)

Thursday, December 17, 2020

Thursday, January 14, 2021

Thursday, January 28, 2021

Thursday, February 25, 2021

Thursday, March 11, 2021

Thursday, March 25, 2021

Thursday, April 8, 2021

Thursday, April 22, 2021

Thursday, May 6, 2021

Thursday, May 20, 2021

Thursday, June 3, 2021

Thursday, June 17, 2021

Thursday, July 1, 2021

Thursday, July 15, 2021

Thursday, July 29, 2021

Thursday, August 12, 2021

Thursday, August 26, 2021

Thursday, September 9, 2021

Thursday, September 23, 2021

Thursday, October 7, 2021

Thursday, October 21, 2021

Thursday, November 4, 2021

Thursday, November 18, 2021

Thursday, December 2, 2021

Thursday, December 16, 2021