TEAMS 6.2a | Release Date 06.30.2023

MODIFIED CLASS PAGE

Purpose

Funding Source has been added to the Class page under Registration Participant.

Prototype Screen – Home > Classes > Class Search > Select Class Link > Registered Participant

legistere	d Participant	ts				
Add Participa	ant Participant	Status Active 🗸]			
SSN	Document Type	Document Number	Participant Name	Funding Source	Direct Hours	Status
				Basic AEL (AEFLA)	66.00	Active
				Basic AEL (AEFLA)	42.00	Active
				Basic AEL (AEFLA)	120.00	Active

Add Participant

Purpose

Modified the Monthly and Daily Contact Hours Class Roster sign-in sheet. Removed SSN, Document Type, Document Number, and replaced Funding Source with Participant ID. Added Signature after Time In in the Daily Hours sign-in sheet. You can view or print Monthly or Daily Sign-In Sheet different ways here are a few:

Prototype Screen – Home > Classes > Class Search > Select Class Link > Select August 2022 – opens Monthly Calendar > Select August from dropdown list > Select Highlighted Date shown on Calendar from dropdown list > Select Print Sign-In Sheet

Contact Hour	Periods										
Sign-In Sheet	Sign-In Sheet										
Paper Size: Letter (8.5 X 11) 🗸 August 🗸 29 🗙 Print Sign-In Sheet											
*Click on month for daily contact hours											
Month	Begin Date	End Date	Direct Hours	Action			Aug	ust 2	022		
July 2022	7/1/2022	7/31/2022	0.00	Edit	Sun	Mon	Tue	Wed	Thu	Fri	Sat
August 2022	8/1/2022	8/31/2022	32.50	Edit	Jun	1	2	3	4	5	6
September 2022	9/1/2022	9/30/2022	146.00	Edit	7	8	9	10	11	12	13
October 2022	10/1/2022	10/31/2022	217.00	Edit	14	15	16	17	18	19	20
November 2022	11/1/2022	11/30/2022	239.50	Edit	21	22	23	24	25	26	27
December 2022	12/1/2022	12/31/2022	158.50	Edit	28	29	30	31			
January 2023	1/1/2023	1/31/2023	85.50	Edit							

Contact Hours Daily Report – Sign-In Sheet – August 29, 2023

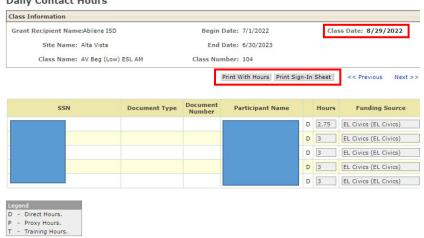
Con	tact Hours D	aily					
Grant	Class Number: 10	a Vista Beg (Low) ESL AM	, Laura			Distance Learning: Start Date: 7 End Date: 6 Class Date: 8	/30/2023
	Participant ID	Participant Name	Hours	Time IN	Signature	Time OUT	Signature
D	2221164						
	2254679						
D				8			
	2254481						
D D D	2254481 2254491						

Prototype Screen – Home > Classes > Class Search > Select Class Link > Select August 2022 – opens Monthly Calendar > Highlighted Dates are Days that have Contract Hours

Contact Hour	Contact Hour Periods										
Sign-In Sheet											
Paper Size: Letter (8.5 X 11) V August V 29 V Print Sign-In Sheet											
*Click on month for daily contact hours											
Month	Begin Date	End Date	Direct Hours	Action			Aug	just 2	022		
July 2022	7/1/2022	7/31/2022	0.00	Edit	Sun	Mon	Tue	Wed	Thu	Fri	Sat
August 2022	8/1/2022	8/31/2022	32.50	Edit	Jun	1	2	3	4	5	6
September 2022	9/1/2022	9/30/2022	146.00	Edit	7	8	9	10	11	12	13
October 2022	10/1/2022	10/31/2022	217.00	Edit	14	15	16	17	18	19	20
November 2022	11/1/2022	11/30/2022	239.50	Edit	21	22	23	24	25	26	27
December 2022	12/1/2022	12/31/2022	158.50	Edit	28	29	30	31			
January 2023	1/1/2023	1/31/2023	85.50	Edit							

Daily Contact Hours opens – August 29, 2022

sses > AV Beg (Low) ESL AM > Daily Contact Hours on 8/29/202 **Daily Contact Hours**



Print with Hours – August 29, 2022

Texas Educating Adults Management System (TEAMS)

 Start Date:
 7/1/2022

 End Date:
 6/30/2023

 Class Date:
 8/29/2022

Contact Hours Daily

Grant Recipient Name:	Abilene ISD	Distance Learning:
Site Name:	Alta Vista	Start Date:
Class Name:	AV Beg (Low) ESL AM	End Date:
Class Number:	104	Class Date:
Staff Assigned:	Boswell, Amber; McGregor, Laura	

	Participant ID	Participant Name	Hours	
D				2.75
D				3.00

Print with Sign-In Sheet – August 29, 2022

Texas Educating Adults Management System (TEAMS)

Contact Hours	Daily
Grant Recipient Name:	Abilene ISD
Site Name:	Alta Vista
Class Name:	AV Beg (Low) ESL AM
Class Number:	104
Staff Assigned:	Boswell, Amber; McGregor, Laura

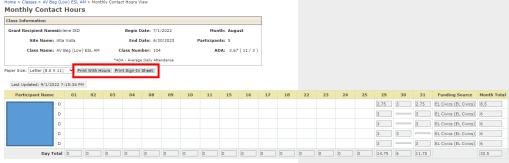
2022
2023
2022

	Participant ID	Participant Name	Hours	Time IN	Signature	Time OUT	Signature
D							
D							
D							
D							
D							

To Print from Direct Hours

Month	Begin Date	End Date	Direct Hours	Action
July 2022	7/1/2022	7/31/2022	0.00	Edit
August 2022	8/1/2022	8/31/2022	32.50	Edit
September 2022	9/1/2022	9/30/2022	146.00	Edit
October 2022	10/1/2022	10/31/2022	217.00	Edit

Monthly Contact Hour – August 2023 – Direct Hours



Print with Hours – August 2022

Texas Educating Adults Management System (TEAMS)

Contact Hours Monthly

Jontact Hour	rs monthly										
Grant Recipient Name: Abilene ISD Site Name: Alta Vista Class Name: AV Beg (Low) ESL AM Staff Assigned: Boswell, Amber; McGregor, Laura Legend: D- Direct Hours, P - Proxy Hours, T - Training Hours								Class Nu Start	Ionth: August mber: 104 Date: 7/1/20 Date: 6/30/2	022	
P	Participant Name	1	2	3	4	8	9	10	11	15	16
	D 64										
	D 79										
	D 81										
	D 91										
	D 98										
Total Attendance I Total Participants ADA											

Print Sign-In Sheet – August 2022

Texas Educating Adults Management System (TEAMS)

Contact Hours Monthly

Grant Recipient Name:	Abilene ISD
Site Name:	Alta Vista
Class Name:	AV Beg (Low)
Staff Accionod:	Recurell Ambo

Class Name: AV Beg (Low) ESL AM Staff Assigned: Boswell, Amber; McGregor, Laura Legend: D- Direct Hours, P - Proxy Hours, T - Training Hours

	Month:	August
Class	Number:	104
Start Date:		7/1/2022
E	nd Date:	6/30/2023

Participant Name	1	2	3	4	8	9	10	11	15	16
6	4									
7	9									
8	D 1									
9	D 1									
9	D 8									
Total Attendance Hours Total Participants with hours ADA										