Services to Internationally Trained Professionals Ells (ITPs) **Applies to 231 Funds**

**Texas Workforce Commission (TWC) under the Adult Education and Literacy Program (AEL) uses this form to review Grantee ITP services.** As a reminder, ITP enrollments count towards the **Intensive Services enrollment target** when using the following TEAMS codes in setting up classes:

ESL for Professionals (AEFLA)

ESL for Professionals (Local)

\* All questions are required.

1. Grant Recipient: \*
2. Service Provider \*
3. Full Name of Person Completing This Form:\*
4. Your Role in the Program: \*
5. Email address: \*
6. Phone number: \*
7. Are you using TEAMS (or TABLEAU historical data) to determine the influx of Ells to your service area who have degrees and credentials from their home country? (Contact [Teams.technica assistance@twc.texas.g](mailto:Teams.technicaassistance@twc.texas.g)ov for historical Tableau access.) \*

* Yes, No, or I will need to request access.

1. Select the range of careers in which the ITPs have degrees or credentials. If Other, type entry in that field. Check all that apply.

* Agriculture, Food & Natural Resources
* Architecture & Construction
* Arts, A/V Technology & Communication
* Business, Management & Administration Education and Training
* Finance
* Government & Public Administration
* Health Science
* Hospitality and Tourism
* Human Services
* Information Technology
* Law, Public Safety, Corrections & Security
* Manufacturing
* Marketing, Sales & Service
* Science, Technology, Engineering & Mathematics
* Transportation, Distribution & Logistics
* Other

1. Select what type(s) of organizations the grantee will be working with to implement these services. Check all that apply. If Other, type entry in that field. \*

* Charitable Organizations
* Community College
* Community-based Organization
* Economic Development Organization
* Employer Immigrant/Refugee Organization
* Workforce Board Partner
* Workforce Solutions Staff
* Workforce Training Provider
* Other

1. What career services will be offered to ITPs? (Select all that apply) \*

* Career navigation
* Career counseling
* Case management to resolve employment barriers
* Credential evaluation
* Employer internships
* Job development
* Peer networking
* Referral to an IET
* Referrals to and coordination with other Core program services
* Transition to Postsecondary Education (Academic Advising)
* Other

1. All Grantees must implement a digital literacy and equity questionnaire as part of their Comprehensive Assessment for all participants. (See Companion Guide Pg. 12 &16) Are you assessing participants' digital literacy skills, access to technology and the internet before providing instruction?
2. Select type(s) of instructional activities offered? Check all that apply. \*

* Academic English (TOEFL Prep)
* Accelerated/customized English language acquisition
* Digital literacy concurrently with ESL
* ELA contextualized for career exploration, and higher education
* ELA for Communication (Speaking/Listening focus)
* ELA for specific occupations or purposes
* Pathway or Bridge to Integrated Education and Training (IET)
* Professional networking (supporting conversational ESL)
* Other

1. Enter the start date for services? (We assume there are multiple levels and classes depending on the numbers of ITPs entering your AEL program. Answer this question based on the first class start date in TEAMS.) \*
2. How are you tracking the success of the program? (Check all that apply.) If Other, type entry in that field. \*

* Participant enters the workforce in their career pathway
* Participant moves on to an IET
* Participant's English language fluency improves
* Participant enters an Institution of Higher Education (IHE)
* Participant receives a wage lift with their employer or advances on the job
* Other

1. In order to improve services for ITPs, what additional PD or Technical Assistance (TA) do you need? \*
2. Is the course syllabus available for review and sharing with other programs?