YouTube Video Transcript

How To Create a New Gmail Account

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- 1. Hi, I'm going to show you how to make a new Gmail account.
- 2. First, get a notebook. You will need to write some things down write down: your mobile or cell phone number. You will need your phone number later.
- 3. Write ideas for your email address (username). It can have your name. It can include letters, numbers, and a period or dot and an underscore. It cannot have any spaces--no spaces. Make it easy to remember. Here are some examples.
- 4. Write a password. The password cannot be the same as your email address (username). It should not be your birthday, your address, or the name of someone in your family. Your password has eight or more letters and numbers and other symbols (!? &). Keep your password somewhere safe. Write it in your notebook.
- 5. Here are some examples of good passwords.
- 6. Open the internet on your computer or phone. Type Gmail.com. Click on create account for myself.
- 7. You will see this page. You will type your first name and your last name. Then you will type the email address (username) you want to use for your new email. Next, you will type your password two times. Then click on Next.
- 8. Oh no, this red box is telling me that somebody already has this email address. I need to choose a different email address (username). Here are some ideas. So, I'm going to use this one. I will write it in my notebook so I don't forget. Then I will click on it, and here is my new email address: habby693@ gmail.com. Now I click Next.

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- Alright, Google wants your phone number. It is a good idea to give Google your phone number. If you forget your password, that will help you in the future.
- 10. Just have to wait a second, okay. So, you type your phone number ,and then Google will ask to verify your phone number. So, your phone number is here. Then you click send, and Google will send a text to your phone. So, here's your phone. Your phone gets a text. There will be a six-digit number her. You need to type this number into your computer and then click Verify.
- 11. Now Google says, "Welcome to Google." They will ask you if you have a different email address that you want to use as a backup. It's not necessary, but you can put one there. Your date of birth—month, day, year. Your gender—female, male or other. And then you will click on Next.
- 12. Here you will see this information. You can read it or scroll down. At the bottom of the page, you need to click, "I agree." Now your new Google Account will open up. On the right, you will see this. Click on this first. Number One: Click here (on the apps). Number two: Click on the Gmail icon.
- Now you are looking at your new email box. Here is an email from Google. If you want to write a new email, you click on plus or compose and write an email. Time to get started.