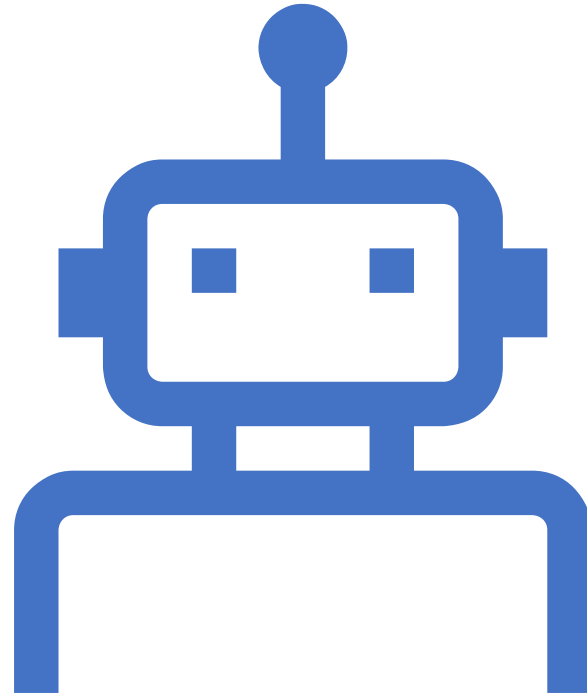


Who's in the Audience?

Name  
Provider  
Title



# **Comprehensive Assessment**

**Presented by**

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**Irene Ramos, Region 2 Crossroads AEL Program  
Manager**

**Cristy Kitchen, Region 2 Crossroads AEL  
Coordinator**

# Items for Today

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What is Comprehensive  
Assessment

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Where to Find Guidance

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Region 2 Experience

A close-up photograph of a hand holding a black pen, writing on a checklist in a notebook. The checklist has several items with checkboxes, some of which are already marked. The background is a blurred blue and white pattern.

# What Does Assessment Mean to You?

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# When Did Assessment Change to Comprehensive Assessment?

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RFA 320-18-01

PY 18-19



# Guidance

- AEL Guide
- AEL Assessment Guide
- RFA

The term “Comprehensive Assessment” implies that the process consists of more than the required eligibility testing.

Comprehensive Assessment not only determines the eligibility of the student but also identifies his or her goals, educational and employment background, and potential barriers with which the customer may need support to ensure retention and completion; it also includes disability accommodation needs, if applicable.

- AEL Guide pg. 31

AEL Guide – Effective July 2017 Pgs. 31 - 37

<https://tcall.tamu.edu/docs/17-Texas-AEL-Guide-TWC.pdf>

# Components of Comprehensive Assessment

All providers must ensure that they have a written procedure for Comprehensive Assessment and Orientation that, at minimum, includes the following components:

- Collection of required reporting elements
- A signed release of information
- Collection of eligibility documentation
- Referral for other services
- Waitlist management
- Testing and placement
- 





# Orientation

Important Change:  
Effective July 1, 2017,  
orientation hours will not be  
counted as direct contact  
hours for any performance  
reporting. \*Hours prior to a  
student being made eligible  
for services will not be  
counted towards testing.

Like Comprehensive Assessment, Orientation is part of the entry phase of service delivery. AEL providers must provide a student Orientation, and it must be described in a standard operating procedures document. Providers must document that a participant attended Orientation.

**The Orientation is part of the entire Comprehensive Assessment process,** assessing not only participants' academic skills but also their personal, academic, and employment strengths, as well as possible information, supports, and resources that might facilitate success in meeting their goals and objectives. – AEL Guide pg. 36

# Components of Orientation

1. Customization for Program Type

2. Individual Training, Education, and Career Plans  
(How robust is this, and how is it being utilized?)

3. On-Ramp, Bridge, and Transition Classes

## Supplemental information on Comprehensive Assessment to the AEL Guide

Testing and comprehensive assessment information should inform and direct a variety of service delivery and program improvement strategies, including the following: appropriate placement and referral; effective instruction; and program planning.

Implementation of Comprehensive Assessment: completion of eligibility requirements; collection of required data elements; collection of qualitative information; goal setting; and an opportunity for individuals to self-identify a given physical, mental, or emotional disability and requested accommodations.

TWC Assessment Guide PY 2020 – 2021 Pgs. 16 – 19

<https://www.twc.texas.gov/files/agency/ael-assessment-guide-twc.pdf>



# MAPPING

Region 2, Crossroads AEL Holistic  
Student Assessment and Student  
Success Course

# Comprehensive Assessment

What are some ways that you are facilitating Comprehensive Assessment for your program?

# What is MAPPing?

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- **Managing ( School, Work, Home)**
- **Assessing**
- **Planning**
- **Progressing**

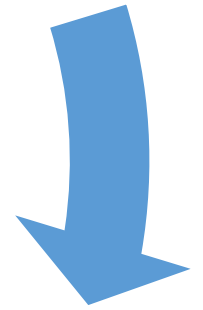


# Why Mapping?

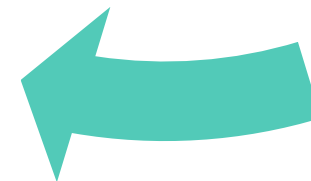
How has  
it  
evolved?



When  
did it  
start?



Why was  
it  
created?



How was  
it  
created?



# MAPPing

- **Mapping** is your first class.
- Mapping is a **holistic** assessment, which means we look at the **whole person** that is you.
- Mapping is a **prerequisite** for all our classes. You must attend **all four sessions!**





# Mapping Agenda

- Welcome
- What is Mapping?
  - Holistic Assessment
- Crossroads Classes
  - High School Equivalency
  - ESL
  - College Prep
  - Career Training
- Career Interest Survey
- Values
- Goal Setting
- Student Success Skills
- Time Management
  - Life Balance, Health, Career, Love, Money, Family, Fun, Spirituality, Friends
- 10 Keys to Success
- Note Taking
- Self Advocacy
- Soft Skills
- Stress Management
- Individual Student Interview
- Enrolling in Classes
- Reflection

# Goals for MAPPing

- Introduce program structure and expectations
- Build rapport and get to really know each student
- Review Student scores
- Create a SMART goal
- Develop a plan of action for goal attainment
- Complete ITEC Plan
- Identify need for Intensive Service and connect to proper resources
- Identify Barriers and build problem solving skills
- Begin to develop necessary skills for student learning and success

# Student Interview

- The critical part of the comprehensive assessment is the individual student interview.
- Students are asked specific questions in a one-to-one break out room where their action plan is developed.
- At the end of the interview student are provided with their class information.

# Lessons Learned

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Have been able to better match students to services they need to be successful.

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We started out with a MAPPING for HSE and later developed an ESL MAPPING.

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Moved from a 4-day to a 2-day program to accommodate student schedules.

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Develop special classes to meet particular student needs.

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Increase student motivation to obtain goals and career success.

Q & A

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Thank you!

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