Welcome to the Distance Learning Leads Convening!

September 14, 2020

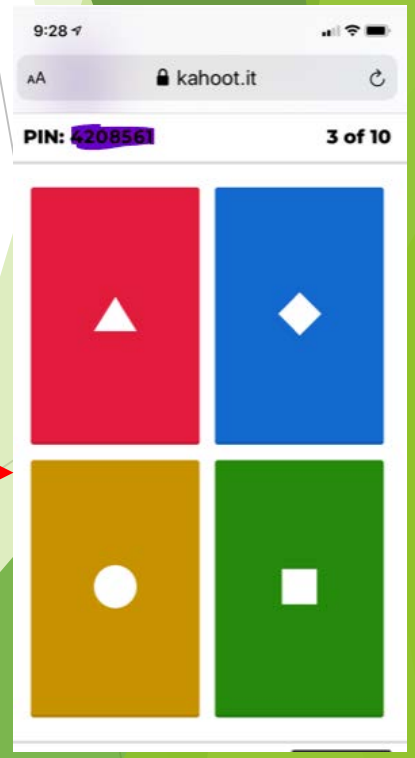
8:30 am – 12:00 pm

AEL Fall Institute Pre-Con
September 14,2020

- Monday, September 14th Pre-Conference Events:
  - *Distance Learning Leads Convening - morning - 8:30 – 12*
  - *Guest Speaker, Vicki Davis, The Coolcat Teacher!*
  - *TWC Policy Updates*
  - *Discussion on Tech Integration Plans/Digital Literacy Frameworks*

Getting to Know You!

- Take out your mobile device.
- Go to: Kahoot.it
- Type in the Game Pin that shows on the screen.
- Type in a name to identify yourself.
- The question will show on the computer screen. You answer on your mobile device. Pick the COLOR which matches your answer.

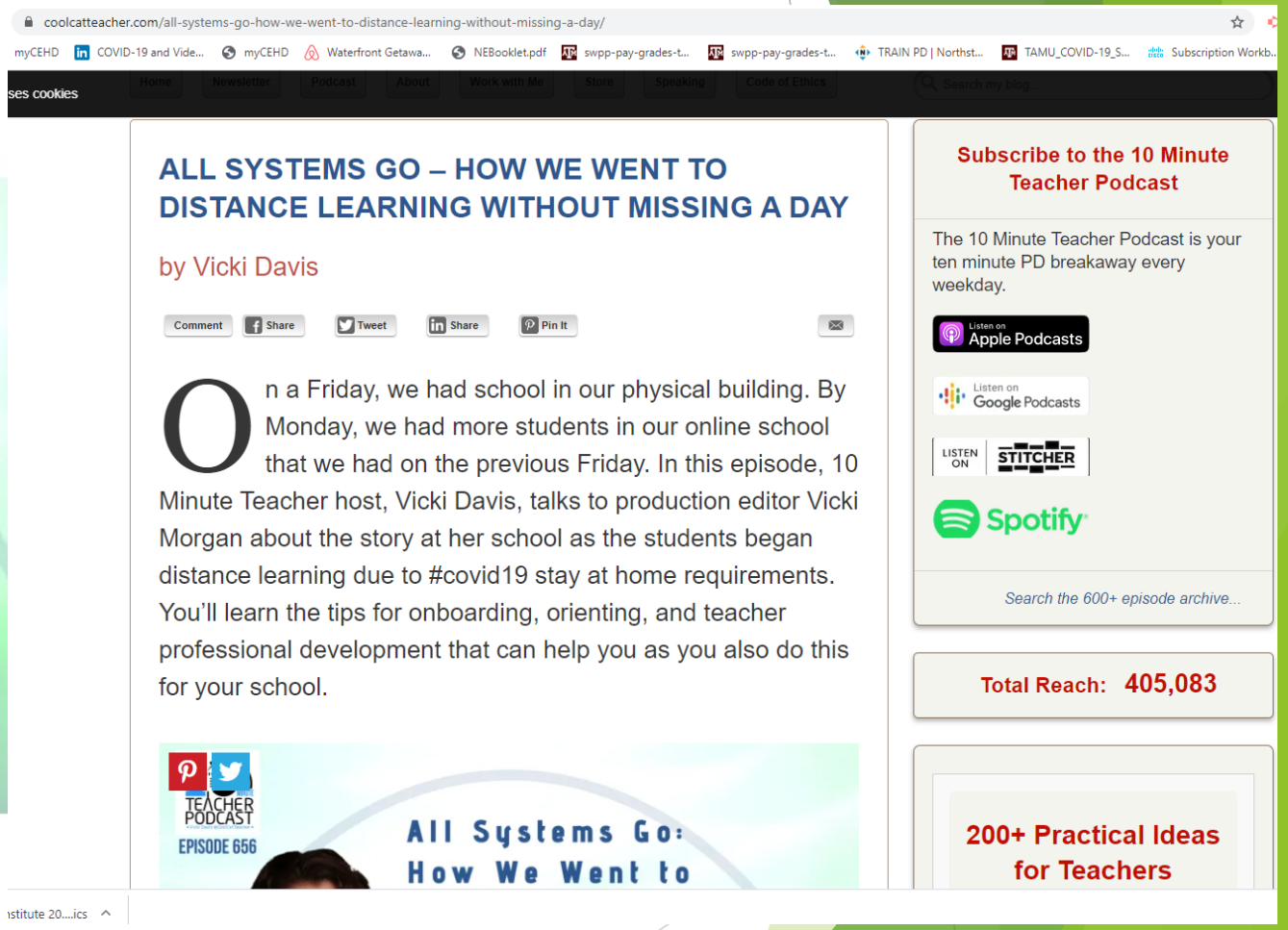


Icebreakers

- Are Icebreakers important?
- What Icebreakers have you or your teachers been using in their remote classrooms?
- What Icebreakers would you recommend? (put your responses in the chat pod)

Our Keynote Speaker

Vicki Davis



https://www.coolcatteacher.com/

BREAK

- 15 minutes

Let’s Talk Policy

Distance Learning Policy Updates

Testing Distance Learning Participants

Testing Distance Learning Participants - Participants enrolled in distance learning classes must be tested according to the same policies and procedures as participants who are not enrolled in distance learning classes, as outlined in the Assessment Guide. *All tests for distance learning participants must be administered following the publishers' guidelines.*

*used to say "face-to-face"

and "must appear in person"

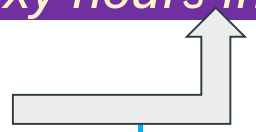
Post testing

All participants engaged in distance learning courses will be post tested after the same amount of instructional time as other participants, as outlined in the Assessment Guide. Both direct contact hours and proxy contact hours are counted to calculate the amount of instructional time required before posttesting. *Tests must be conducted with a trained test administrator in a secure setting using only state-approved tests.* More information on testing can be found in the assessment guide: https://www.twc.texas.gov/files/agency/ael-assessment-guide-twc.pdf.

Distance Learning Policy Updates

Distance Learning Provider Curriculum Approval Process

Provider curricula for which proxy contact hours are to be calculated must first meet criteria established by TWC. Curriculum providers must certify that their products meet these criteria by submitting a Distance Learning Curriculum Survey at https://www.surveymonkey.com/r/DLcurriculumsurvey. Once the survey is received and accepted by TWC, *it is forwarded to the Distance Learning Curriculum Approval Committee for further approval. This may include contacting the vendor to set up a demonstration or other activity as determined by the Committee. Once the Committee has approved, the distance learning curriculum is added to the List of Approved Distance Learning Curricula and available for entry of proxy hours into TEAMS*



*previous approvals were done by myself and Anson only

Distance Learning Policy Updates

Required Training for Distance Learning Staff

*used to say “in addition to…”

As a part of the PD requirements outlined in the Staff Qualifications, Training, and Development Requirements section (https://tcall.tamu.edu/twcael/AELStaffQualifications.htm), *Module 1 of the Distance Learning Academy is required for key administrative staff, teachers, and support staff members who are engaged in distance learning, including any instructor assigned to a class that reports proxy contact hours in TEAMS.*

*used to say Modules 1 & 3 were required

Distance Learning Policy Updates

Module 3, D-Learning in Texas, covers best practices for developing and implementing a distance learning program that is specific to the needs of AEL customers. By the end of Module 3, participants will have completed either a detailed analysis of their current distance learning plan or a draft of a new plan. *Module 3 is required for all Distance Learning Leads or others who develop, modify or are otherwise responsible for the DL Plan.*

*previously required of all staff engaging in DL

…Required Training for Distance Learning Staff

Module 3 is required for all Distance Learning Leads or others who develop, modify or are otherwise responsible for the DL Plan.

*previously required of all staff engaging in DL

Who might this include? Please enter your responses in the chat pod.

…Required Training for Distance Learning Staff

Distance Learning and TEAMS is Module 4 of the DL Academy and is recommended for all staff who collect, enter, or use DL reports and remit proxy hours into TEAMS.

*Module 4 was not previously mentioned in the Distance Learning Policy

Questions or concerns regarding the Distance Learning Policy should be submitted to: aeldistancelearning@twc.state.tx.us.

Questions or concerns about the Distance Learning Academy should be addressed to: pdportal@tamu.edu.

Digital Literacy

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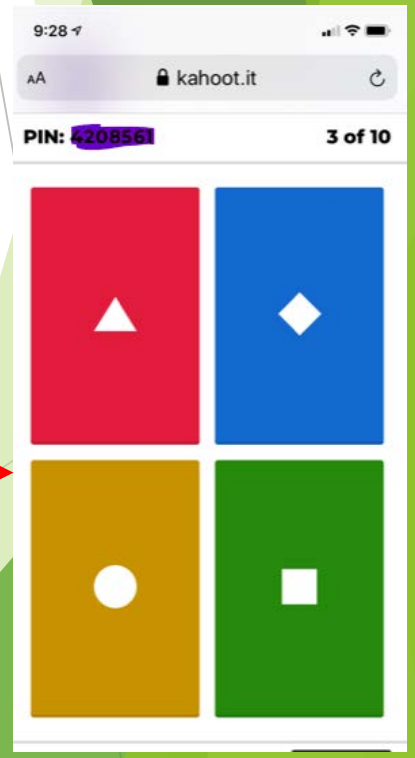


A Few Words About *Digital Literacy*

- Does it only mean one's ability to work with all things digital at a basic level?
- Does it only mean focusing on a user's proficiency in using digital applications such as word processors and spreadsheets?
- Type in the chat pod your understanding of "digital literacy"

https://tcall.tamu.edu/PD-DigitalLiteracyToolkit.html

The Definition

Digital literacy is defined by the International Museum and Library Services Act of 2010 as, "the ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills." This is the definition adopted by The American Library Association Task Force and is referenced in the Workforce Innovation and Opportunity Act.

Why is it Important?

- Across the globe, digital literacy is vital to the success of our adult learners
- At the local level, what can we do to help our instructors and our students to become digitally literate citizens?
- Please type in the chat pod your ideas and/or actions to promote digital literacy locally

Seven Elements of Digital Literacy for Adult Learners

1. Technical – touchscreen check-in at the doctor
2. Civic – managing reputation, etiquette, safety
3. Communicative – social media, email
4. Collaborative – teamwork, CoP's
5. Computational Thinking – spreadsheets, agenda
6. Investigative – search, identify, validate
7. Productive – content creation

https://edtech.worlded.org/seven-elements-of-digital-literacy-for-adult-learners/

https://www.dllr.state.md.us/gedmd/dlfinstructorguide.pdf

Seven Elements of Digital Literacy for Adult Learners

Let's Put It Into Practice

Digital Literacy Framework Worksheet

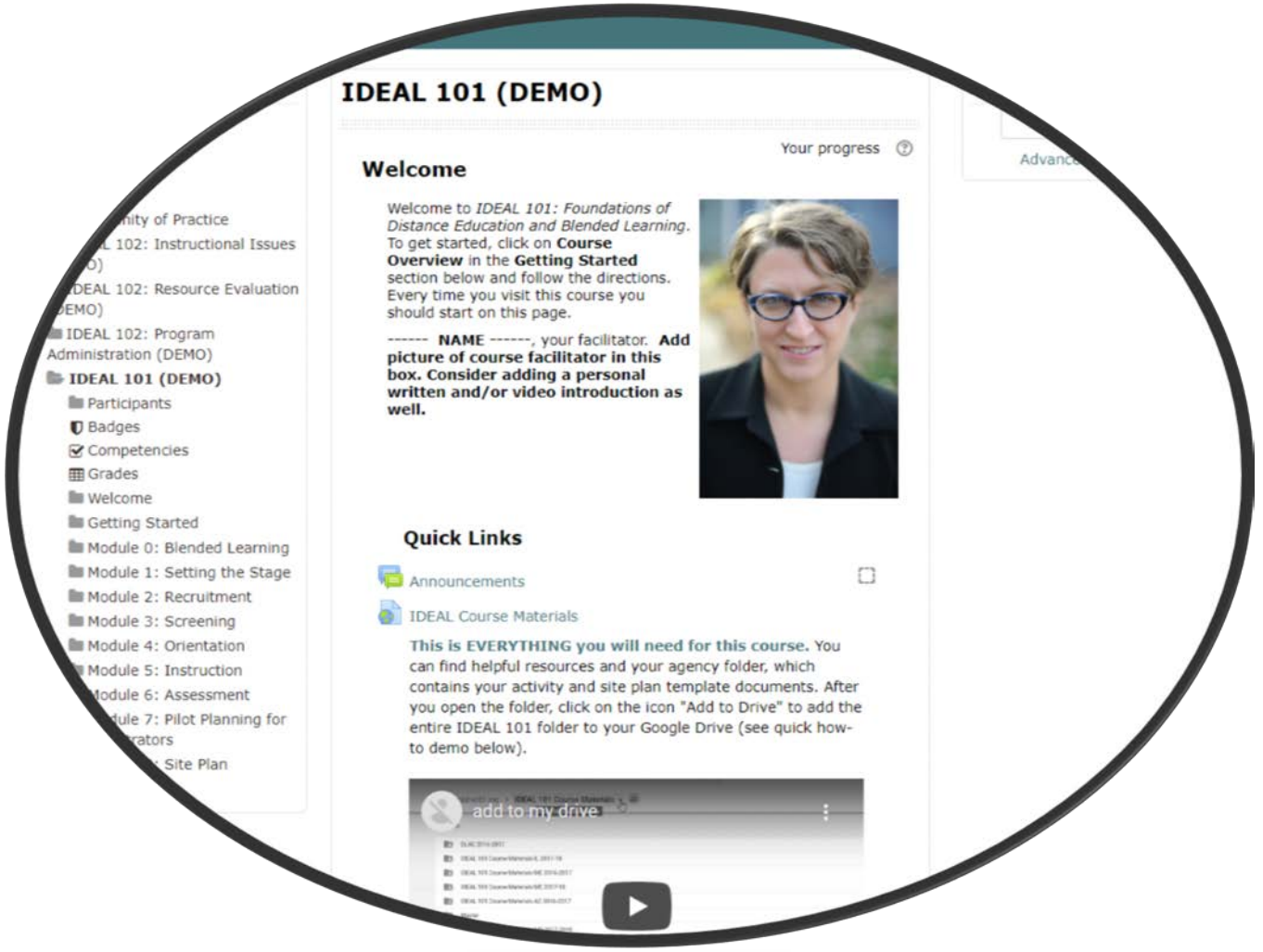
Digital Literacy Framework for Adults

...petency	My Own Confidence Level is... (High, Meh, Low)	I'm confident I can show someone how to meet this framework (High, Meh, Low)	The resources I would use are:	Apps that would help meet this framework competency are:	We...
Example "Civic"	High	High	Notes from previous workshops I've conducted		https://staysafeonline.or... online/online-safety-ba...
Technical Physical navigation and operation of digital tools, structures, and conventions					
Civic Using digital tools safely, effectively, and appropriately					
Communicative Sharing ideas clearly, effectively, and creatively with different audiences following digital communication protocols					
Collaborative Connecting and working with others, while using appropriate digital platforms and tools					
Computational thinking Using critical thinking and problem-solving skills in conjunction with technology to gather data, analyze information, and find a solution					
Investigative ...hing, identifying, and validating reliable and authentic digital resources					
Productive ...r products through the use of ...ools					

Gallery Walk

Final discussions and the Community of Practice

COMING SOON! - IDEAL Consortium



In closing

Transform how adults learn through EDTECH
SKILLRISE
AN ISTE INITIATIVE
Learn about how to use technology to help adult workers learn and upskill into a better job
This free professional development course from ISTE is led by experts in adult learning and educational technology. You'll work with peers to solve real problems related to using edtech to advance adult learning.
Course start date: October 2020
Course end date: December 2020
Time commitment: ~3 hours per week
Cost: Free
To register go to https://skillrise.org/course and click ENROLL.
For more information about Skillrise or to download the Upskill with Edtech framework, go to www.skillrise.org

September 14, 2020
1:00 – 4:30

- Professional Development Coordinators
  - PD Basics
  - PD Requirements
  - PD Portal
  - PD Tracking
  - Content Development
  - PD AWARDS!!

September 15 – 17, 2020

8:45 – 9:00	Each day: opening remarks with Mahalia Baldini
9:00 – 10:00	Sessions
10:00 – 10:30	Break
10:30 – 11:30	Sessions
11:30 – 1:00	Lunch
1:00 – 2:00	Sessions
2:00 – 2:30	Break
2:30 – 3:30	Sessions
3:30 -	Adjourn

Go forth and LEAD, DL LEADS!

Have a great conference!