

# TEAMS 6.2a | Release Date 06.30.2023

## MODIFIED CLASS PAGE

### Purpose

Funding Source has been added to the Class page under Registration Participant.

Prototype Screen – Home > Classes > Class Search > Select Class Link > Registered Participant

### Registered Participants

Participant Status

SSN	Document Type	Document Number	Participant Name	Funding Source	Direct Hours	Status
[REDACTED]			[REDACTED]	Basic AEL (AEFLA)	66.00	Active
[REDACTED]			[REDACTED]	Basic AEL (AEFLA)	42.00	Active
[REDACTED]			[REDACTED]	Basic AEL (AEFLA)	120.00	Active

### Purpose

Modified the Monthly and Daily Contact Hours Class Roster sign-in sheet. Removed SSN, Document Type, Document Number, and replaced Funding Source with Participant ID. Added Signature after Time In in the Daily Hours sign-in sheet. You can view or print Monthly or Daily Sign-In Sheet different ways here are a few:

Prototype Screen – Home > Classes > Class Search > Select Class Link > Select August 2022 – opens Monthly Calendar > Select August from dropdown list > Select Highlighted Date shown on Calendar from dropdown list > Select Print Sign-In Sheet

### Contact Hour Periods

**Sign-In Sheet**

Paper Size:

\*Click on month for daily contact hours

Month	Begin Date	End Date	Direct Hours	Action
July 2022	7/1/2022	7/31/2022	0.00	Edit
August 2022	8/1/2022	8/31/2022	32.50	Edit
September 2022	9/1/2022	9/30/2022	146.00	Edit
October 2022	10/1/2022	10/31/2022	217.00	Edit
November 2022	11/1/2022	11/30/2022	239.50	Edit
December 2022	12/1/2022	12/31/2022	158.50	Edit
January 2023	1/1/2023	1/31/2023	85.50	Edit

August 2022						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# Contact Hours Daily Report – Sign-In Sheet – August 29, 2023

Texas Educating Adults Management System (TEAMS)							
Contact Hours Daily							
Grant Recipient Name: <b>Abilene ISD</b>				Distance Learning:			
Site Name: <b>Alta Vista</b>				Start Date: <b>7/1/2022</b>			
Class Name: <b>AV Beg (Low) ESL AM</b>				End Date: <b>6/30/2023</b>			
Class Number: <b>104</b>				Class Date: <b>8/29/2022</b>			
Staff Assigned: <b>Boswell, Amber; McGregor, Laura</b>							

  

	Participant ID	Participant Name	Hours	Time IN	Signature	Time OUT	Signature
D	2221164						
D	2254679						
D	2254481						
D	2254491						
D	2254498						

Prototype Screen – Home > Classes > Class Search > Select Class Link > Select August 2022 – opens Monthly Calendar > Highlighted Dates are Days that have Contract Hours

## Contact Hour Periods

**Sign-In Sheet**

Paper Size:

\*Click on month for daily contact hours

Month	Begin Date	End Date	Direct Hours	Action
July 2022	7/1/2022	7/31/2022	0.00	Edit
August 2022	8/1/2022	8/31/2022	32.50	Edit
September 2022	9/1/2022	9/30/2022	146.00	Edit
October 2022	10/1/2022	10/31/2022	217.00	Edit
November 2022	11/1/2022	11/30/2022	239.50	Edit
December 2022	12/1/2022	12/31/2022	158.50	Edit
January 2023	1/1/2023	1/31/2023	85.50	Edit

August 2022

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Daily Contact Hours opens – August 29, 2022

Home > Classes > AV Beg (Low) ESL AM > Daily Contact Hours on 8/29/2022

### Daily Contact Hours

Class Information			
Grant Recipient Name: Abilene ISD	Begin Date: 7/1/2022	Class Date: <b>8/29/2022</b>	
Site Name: Alta Vista	End Date: 6/30/2023		
Class Name: AV Beg (Low) ESL AM	Class Number: 104		

SSN	Document Type	Document Number	Participant Name	Hours	Funding Source
				D 2.75	EL Civics (EL Civics)
				D 3	EL Civics (EL Civics)
				D 3	EL Civics (EL Civics)
				D 3	EL Civics (EL Civics)
				D 3	EL Civics (EL Civics)

**Legend**  
D - Direct Hours.  
P - Proxy Hours.  
T - Training Hours.

Print with Hours – August 29, 2022

**Texas Educating Adults Management System (TEAMS)**

**Contact Hours Daily**

Grant Recipient Name: **Abilene ISD**  
 Site Name: **Alta Vista**  
 Class Name: **AV Beg (Low) ESL AM**  
 Class Number: **104**  
 Staff Assigned: **Boswell, Amber; McGregor, Laura**

Distance Learning:  
 Start Date: **7/1/2022**  
 End Date: **6/30/2023**  
 Class Date: **8/29/2022**

	Participant ID	Participant Name	Hours
D	[Redacted]	[Redacted]	2.75
D	[Redacted]	[Redacted]	3.00
D	[Redacted]	[Redacted]	3.00
D	[Redacted]	[Redacted]	3.00
D	[Redacted]	[Redacted]	3.00

Print with Sign-In Sheet – August 29, 2022

**Texas Educating Adults Management System (TEAMS)**

**Contact Hours Daily**

Grant Recipient Name: **Abilene ISD**  
 Site Name: **Alta Vista**  
 Class Name: **AV Beg (Low) ESL AM**  
 Class Number: **104**  
 Staff Assigned: **Boswell, Amber; McGregor, Laura**

Distance Learning:  
 Start Date: **7/1/2022**  
 End Date: **6/30/2023**  
 Class Date: **8/29/2022**

	Participant ID	Participant Name	Hours	Time IN	Signature	Time OUT	Signature
D	[Redacted]	[Redacted]					
D	[Redacted]	[Redacted]					
D	[Redacted]	[Redacted]					
D	[Redacted]	[Redacted]					
D	[Redacted]	[Redacted]					

To Print from Direct Hours

Month	Begin Date	End Date	Direct Hours	Action
July 2022	7/1/2022	7/31/2022	0.00	Edit
August 2022	8/1/2022	8/31/2022	32.50	Edit
September 2022	9/1/2022	9/30/2022	146.00	Edit
October 2022	10/1/2022	10/31/2022	217.00	Edit

Monthly Contact Hour – August 2023 – Direct Hours

Home > Classes > AV Beg (Low) ESL AM > Monthly Contact Hours View

**Monthly Contact Hours**

**Class Information**

Grant Recipient Name: Abilene ISD	Begin Date: 7/1/2022	Month: August
Site Name: Alta Vista	End Date: 6/30/2023	Participants: 5
Class Name: AV Beg (Low) ESL AM	Class Number: 104	ADA: 3.67 (11 / 3)

\*ADA - Average Daily Attendance

Paper Size: Letter (8.5 X 11) | [Print With Hours](#) | [Print Sign-In Sheet](#)

Last Updated: 9/1/2022 7:15:34 PM

Participant Name	01	02	03	04	08	09	10	11	15	16	17	18	22	23	24	25	29	30	31	Funding Source	Month Total
[Redacted]																	2.75	3	2.75	EL Civics (EL Civics)	8.5
[Redacted]																	3		3	EL Civics (EL Civics)	6
[Redacted]																	3		3	EL Civics (EL Civics)	6
[Redacted]																	3	3		EL Civics (EL Civics)	6
[Redacted]																	3		3	EL Civics (EL Civics)	6
<b>Day Total</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14.75	6	11.75		32.5

# Print with Hours – August 2022

## Texas Educating Adults Management System (TEAMS)

### Contact Hours Monthly

Grant Recipient Name: **Abilene ISD**  
 Site Name: **Alta Vista**  
 Class Name: **AV Beg (Low) ESL AM**  
 Staff Assigned: **Boswell, Amber; McGregor, Laura**  
 Legend: **D- Direct Hours, P - Proxy Hours, T - Training Hours**

Month: **August**  
 Class Number: **104**  
 Start Date: **7/1/2022**  
 End Date: **6/30/2023**

Participant Name	1	2	3	4	8	9	10	11	15	16
D 64										
D 79										
D 81										
D 91										
D 98										
Total Attendance Hours										
Total Participants with hours										
ADA										

# Print Sign-In Sheet – August 2022

## Texas Educating Adults Management System (TEAMS)

### Contact Hours Monthly

Grant Recipient Name: **Abilene ISD**  
 Site Name: **Alta Vista**  
 Class Name: **AV Beg (Low) ESL AM**  
 Staff Assigned: **Boswell, Amber; McGregor, Laura**  
 Legend: **D- Direct Hours, P - Proxy Hours, T - Training Hours**

Month: **August**  
 Class Number: **104**  
 Start Date: **7/1/2022**  
 End Date: **6/30/2023**

Participant Name	1	2	3	4	8	9	10	11	15	16
D 64										
D 79										
D 81										
D 91										
D 98										
Total Attendance Hours										
Total Participants with hours										
ADA										