

# Services to ITPs in Texas

## Implementation Plan

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### Introduction

This survey is for the grantee to submit their plan for services for Internationally-trained English Language Learner (ELL) professionals (ITPs) in PY23-24. As a reminder, participants enrolled in internationally trained ELL professional programs (*often called ITP Programs*) will count towards the **Intensive Services enrollment target, when using the following code in TEAMS: ESL for Professionals (AEFLA)**

**NOTE:** Grantees are not able to "Save" a survey to submit at a later time, so you may request a PDF of the survey questions from your Program Specialist or by emailing [AEFTA@twc.state.gov](mailto:AEFTA@twc.state.gov).

After completing the survey, hit "Done" so that the survey is submitted as **complete**; otherwise, the survey will not submit.

Refer to [\*\*AEL Letter 01-17,chg1 Implementing Programs, Activities, and Services for English Language Learners\*\*](#), for additional guidance. Also see the [\*\*TRAIN PD web site for resources\*\*](#).

### Grantee Contact Information

1. Grant recipient:
2. Service provider (If provider is not the Grant Recipient):
3. Name of person completing this form:
4. Email address:
5. Phone:

### Data Management

#### Using Data to Inform Service Delivery

6. Are you using a comprehensive approach to intake and using TEAMS or TABLEAU to determine the influx of ELLs to your service area who have degrees and credentials from their home country? Yes No

What is Tableau? And how do I get access?

## Services for ITPs

7. Select the career cluster(s) in which the ITPs you are serving have degrees or credentials:

- Agriculture, Food & Natural Resources
- Architecture & Construction
- Arts, A/V Technology & Communication
- Business, Management & Administration
- Education and Training
- Finance
- Government & Public Administration
- Health Science
- Hospitality and Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections & Security
- Manufacturing
- Marketing, Sales & Service
- Science, Technology, Engineering & Mathematics
- Transportation, Distribution & Logistics
- Other (please specify)

8. Which type(s) of organizations will the grantee be working with to implement this program? Check all that apply.

- Workforce Solutions
- Workforce training provider
- Community college
- Community-based organization
- Employer
- Immigrant/refugee organization
- Other (please specify)

9. What type(s) of instructional activities will be offered to ITP ELLs? Check all that apply.

- ESL for specific occupations or purposes
- Accelerated/other customized English language acquisition
- Academic English
- Professional networking (supporting conversational ESL)
- Oral language fluency development

ESL contextualized for career exploration, U.S. college & IHE knowledge  
Digital literacy concurrently with ESL  
Other (please explain):

10. What career services will be offered to ITPs? (Check all that apply.)

- Referral to an IET
- Credential evaluation
- Career navigation
- Career counseling
- Job Development
- Referrals to and coordination of other program services
- Diagnostic testing or use of career assessment tools
- Case management to identify employment barriers
- Employer Internships
- Other (please specify)

11. Will the grantee provide credential evaluation as a service for Internationally Trained ELL professionals?

Yes. No. Unsure at this time.

12. What is the cost of the foreign credential evaluation service to be used, per evaluation? Check approximate cost:

\$0-\$250

\$251-\$500

\$500-\$1000

\$1,000+

Unsure

13. How will instruction be provided to report direct hours?

-Face to face (classroom) CDC Guidelines and distancing protocols as required

-Remote instruction (on-line synchronous learning)

-A combination of both

14. Are you assessing participant's digital literacy skills, access to technology and the internet before providing remote instruction?

Yes No

15. Is there a Distance Learning (DL) component using an approved software associated with this career pathway model?

Yes. No.

16. List the approved software below. Enter N/A if not using any DL software program:

## Program Evaluation

17. How are you tracking the success of your program? (Check all that apply)

- participant enters the workforce in their career pathway
- participant moves on to an Integrated EL Civics IET
- participant's English language fluency improves
- participant accesses further services through the Texas Workforce Center
- participant enters an Institution of Higher Ed (IHE)
- participant receives a wage lift with their employer or advances on the job

Other (please specify)

18. In order to improve services for ITPs, what additional PD do you need?

(Optional question)

## Program Dates and Data Reporting

**TWC AEL highly recommends building tiered services to support the academic ESL needs of skilled professionals. All those ELLs who have a credential or degree from outside the U.S. may be served as an ITP, as long as they are receiving specialized services that address the language and literacy needs and pursuit of re-entering their field or another career pathway. Check Tableau to review the data on those entering AEL and declaring a degree or credential from outside the U.S. NOTE that 243 funds can be used for serving ITPs.**

19. When is the anticipated start date and end date of this program? (We assume there are multiple levels and classes depending on the numbers of ITPs entering your AEL program. Answer this question based on the first class and its duration.)

Enter Start Date here MM/DD/YYYY

Enter End Date here MM/DD/YYYY

20. Upload the course syllabus and/or outline for this program. If you offer multiple "sections" of this course, one sample syllabus is adequate for this Plan.

(The file size limit is 16 MB. PDFs and Word Doc/Docx are acceptable formats)

## Thank you.

**Thank you for completing this Career Pathways survey. Please click "Done" to submit this to AEL. Reach out to your program specialist with any questions about the activity/funding codes in TEAMS or see the AEL Performance Guide.**